



## **Tier 2 Production Employee Job Description: Delivery Driver**

### **Overview**

Full time position, typically 8am to 4:30pm, Monday – Friday\*.

*\*Overtime may be required depending on workload.*

Main duties will comprise of sorting and selecting material to be used as siding, loft decking, roof and ceiling boards and trim and delivering materials and full kits for Post and Beam Barn, Carriage House and Garden Shed kits.

### **Responsibilities**

- Learn to sort and select proper material for cutting and crafting
- Work in various roles in the workshop; learning to craft windows, door kits, cupolas, stair packs, as well as in preparing rafters and more.
- Shape or cut materials to specified measurements, using hand tools, machines, or power saws.
- Reading blueprints and designs to work to specifications prepared by other construction professionals, architects and building code requirements
- Perform deliveries as needed using flatbed trucks provided (CDL licensing needed)
- Move necessary materials around shop site as assigned
- Regular use of forklifts, haulers, and other heavy equipment (training and certification provided)
- Loading and unloading material on trucks for delivery using tilt bed trucks and crane.
- Clean up shop debris.
- Follow established safety rules and regulations and maintaining a safe and clean environment.
- Standing, walking, bending, and continuously lifting 50 lbs or more

### **Qualifications**

- Must have reliable transportation
- Two years plus of woodworking, carpentry, or other related skills
- Good physical condition and endurance
- Able to read and adhere to labels, safety warnings, and guidelines
- Able to read and understand construction plans
- Capable of receiving and following instructions and communicating with co-workers
- Good understanding of basic math
- Ability to read a ruler and tape measure
- Forklift Certification (Provided upon hire)
- Ability to lift and carry over 50 lbs.
- CDL License needed