



Tier 1 Production Employee Job Description

Overview

Full time position, typically 8am to 4:30pm, Monday – Friday*.

**Overtime may be required depending on workload.*

Main duties include running the girt station and/or big saw station. Assist with loading deliveries, material handling and additional general shop duties as outline below.

Responsibilities

General

- Standing, walking, bending, and continuously lifting 50 lbs. or more.
- Punctuality: Arrive on time for scheduled shifts.
- Attention to detail and always alert to ensure safety.
- Wear proper PPE including safety glasses at all times. (Provided upon hire)
- Keep workstation clean and organized. Clean up shop debris.

Job Specific

- Measure, mark and cut material
- Work in various roles in the workshop girt, big saw and rafter station and cover as needed.
- Work efficiently and effectively to complete required workload within time restraints
- Select proper stock for the necessary cuts
- Select correct patterns for each job and utilize as intended
- Regular use of forklifts and other heavy equipment (training and certification provided)
- Assist with loading material on trucks for delivery
- Move necessary materials around shop/site as assigned

Qualifications

- One year plus of woodworking, carpentry, or other related skills/experience.
- Must have reliable transportation
- Good physical condition and endurance
- Able to read and adhere to labels, safety warnings, and guidelines
- Able to read and understand construction plans
- Good understanding of basic math
- Ability to read a ruler and tape measure
- Forklift Certification (Provided upon hire)
- Ability to lift and carry over 50 lbs.